

TERMS OF REFERENCE

Public Sector Procurement Sub Committee

Relationship to County Durham Food Partnership

The group is a sub-committee of the County Durham Food Partnership Board. One member of the sub-committee will sit on the Board and report actions and progress, and feedback any relevant information to the sub-committee.

Purpose

- ✓ To share best practice & knowledge about sustainable food and drink procurement
- ✓ To work together to increase the % of locally sourced produce procured throughout the Public Sector supply chain
- ✓ To work towards shared criteria for sustainable local food procurement
- ✓ To implement the relevant section of the Sustainable Local Food Strategy section
- ✓ To improve networking between the group and local suppliers

Membership

The group should include representatives from procurement and catering teams at DCC, CDDFT, Durham University, Durham Prisons, Durham Police, and Durham Fire and Rescue. Other interested parties may also be invited.

Meetings

Meetings will be held quarterly at venues to be agreed.

The group will appoint a Chair from amongst its members.

To be reviewed annually.

Amended September 2014.